To: (Tenant's name)	From: (Landlord's name)		
Address of the Rental Unit:			

You have agreed to start paying for the electricity costs for your rental unit. Your consent was given on the *Tenant Agreement to Pay Directly for Electricity Costs* form.

Reason for this Notice:

I am giving you this notice to let you know that starting	/ / / dd/mm/yyyy				
• You will be responsible for paying the electricity costs for your rental unit.					
• I will no longer be responsible for providing electricity to your unit. Electricity will be supplied by					
a "suite meter provider" and you will receive the bills directly from them.					
• The rent for your unit will be reduced by \$. per				
month week other (specify)					
This means that on the date shown above, your rent will be \$					
permonthweekother (specify)					

Important Information:

- 1. This notice can only be given if the tenant has already agreed, in writing, to start paying for their own electricity costs for their rental unit.
- 2. This notice must be given at least 30 days before the tenant will be responsible for paying their own electricity costs and the tenant's rent reduced.
- 3. The tenant's rent must be reduced by the same amount that was set out in the *Tenant Agreement to Pay Directly for Electricity Costs* form.
- 4. The rent reduction must take effect on the day the landlord's obligation to provide electricity is terminated.
- For more information about this notice or about your rights, you can contact the Landlord and Tenant Board. You can reach the Board by phone at **416-645-8080** or toll-free at **1-888-332-3234**. You can also visit the Board's website at <u>tribunalsontario.ca/ltb</u>.

Signature	Landlord	ord Representative		
Name of Person Signing			Phone Number	
Signature			Date (dd/mm/yyyy)	

Representative Information (if applicable)

Name		LSUC #		Company Name (if applicable)	
Mailing Address					Phone Number
Municipality (City, Town, etc.)	Province		Postal (Code	Fax Number